

Laupāhoehoe Community Public Charter School

EXECUTIVE COMMITTEE - AGENDA SETTING MEETING MINUTES

Monday, September 10, 2018 at 5:30 PM, Room 12

[2] 1. Call to Order

Meeting was called to order at 5:45 p.m.

[3] 2. Attendance

Directors: Pam Elders; Fred Kent; Kahele Nahale-a

Guests:

[5] 3. PUBLIC COMMENTS: None

4. BOARD AGENDA ITEMS:

a. FOR INTERIM DIRECTOR'S Report:

1. Report on Enrollment numbers/Class size issues
2. Hiring/Staffing Update
3. CSI Update
4. Update on Preparation for Faculty Evaluations

[5] b. CONSENT AGENDA ITEMS: [Reports DUE in writing, Friday before Board meeting].

1. Meeting Minutes Review - 8/28/18 Meeting Minutes
2. Financial Review (if applicable, quarterly financials) - NO REPORT
3. Committee Reports: Finance; Governance; Personnel; Development/Hui Makua; Academic; **Ad Hoc Committees - Grounds and Climate Surveys**

SEPTEMBER COMMITTEE REPORTS TO INCLUDE ANNUAL OBJECTIVES (2018-19)/EVALUATION OF WORK AND OBJECTIVES (2017-18); RECOMMENDATION FROM PERSONNEL COMMITTEE RE: CHAIR

4. Hui Kako'o O Laupahoehoe -
5. Staff Report - Jessica
6. Faculty Report - Paula

[5] c. CORRESPONDENCE ITEMS:

- i. Hamakua Times, Seaside News!, September 2018
- ii. Student Government - Power Outage
- iii. Big Island Charter School Meeting on Thursday, January 24, 2019

[10] d. GB ANNUAL REVIEW SCHEDULE - SEPTEMBER 2018 Schedule Review

[10] e. SCHOOL DIRECTOR'S PROGRESS REPORT (Jessica) - Pam will check-in with Jessica to confirm required data is available

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f. OLD BUSINESS

1. Enrollment Policy Revision (Kahele)-**Defer to October**

g. NEW BUSINESS

1. Donor's Dinner (Development Committee) - **referred to Kelly**
2. Financial Policies and Procedures Manual - **referred to Fred for review**
3. Nepotism Policy (Personnel Committee) - **referred to Personnel**
4. Adoption of Nā Hopena A'o (HĀ) (Kahele) - **deferred, will do group process after October**
5. **[15]** Attendance Policy - Board Proposal Form (Pam)
6. **[10]** Value-Added Measure (Kahele)
7. **[15]** Ad Hoc Committee on Climate Surveys - Board Guidelines (Pam & Don)
8. **[15]** Strategic Plan-School-Wide Plan Presentation to Board (Kahele)
9. **[20]** Revision of School Director's Progress Report SY 2018-19; Results for SY 2017-18 (Pam)

[20] h. Executive Session

1. Board Self-Assessment
2. Personnel Matters

[1] i. Secretary recap & Announcements

a. Next Board Meetings

1. *Finance Committee* –
2. *Personnel Committee* –
3. *Governance Committee* –
4. Special Meeting -
5. *Regular Monthly Board* - September 25, 2018
6. Board Training **[REQUIRED]**- October 12-14, 2018 at 8:00 am - 4:00 pm (Carver Policy)

b. School Events

1. Please see [calendar on lcpcs.org](http://calendar.on.lcps.org)

Assignment of tasks

Meeting adjourned at 6:30 p.m.

Legend:

---- EXCLUDED (taken off of the agenda list)

---- INCLUDED (to be discussed in the monthly board meeting)